

City Council Regular Session Meeting Minutes

Municipal Complex 311 Burton Hill Road Westworth Village, TX 76114 cityofwestworth.com

Tuesday, August 13, 2019		7:00 PM	Council Chambers		
ATTENDEES:	Mayor	L. Kelly Jones			
	Council Member	Rosa Mendez			
	Council Member	Tiffany Aller			
	Council Member	John Davies			
	Council Member	Sharon Schmitz			
	Council Member	Christina Cowden			
	City Secretary	Brandy Barrett			
	City Administrator	Sterling Naron			
	Police Chief	Kevin Reaves			
	City Attorney	Ashley Dierker			
	Golf Pro	Mike Meka			
	Public Works	Joseph Alvarez			
	Building Official	Nader Jeri			

ABSENT:

REGULAR SESSION:

CALL TO ORDER: 7:00pm by Mayor Jones.

INVOCATION was given by Nathan Keller.

PLEDGE OF ALLEGIANCE led by Mayor Jones.

Public Hearing #1 was opened at 7:02pm by Mayor Jones.

Public Hearing to receive citizen comments and input regarding a request to change the Zoning Ordinance to allow the use of artificial turf in residential zoning areas.

No comments were made

Mayor Jones closed the public hearing at 7:03pm.

Public Hearing #2 was opened at 7:03pm by Mayor Jones.

Public Hearing to receive citizen comments and input regarding a request to change the Zoning Ordinance regarding building additions onto residential dwelling structures.

• No comments were made

Mayor Jones closed the public hearing at 7:03pm.

REGULAR SESSION:

- 1. MOTION to approve the Agenda.
 - MADE BY: Sharon Schmitz. SECOND: Tiffany Aller.
 - Motion passed by a vote of 5 Ayes and 0 Nays.

2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

A. Approval of the Minutes:

- Council Meeting July 9, 2019
- Special Council Meeting July 22, 2019

B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES	GENERAL	WATER	CAPITAL	CRIME	DEBT	WRA	HCGC	STREET
July 2019			PROJECTS	CONTROL	SERVICE			
Revenue	\$303,534	\$174,393	\$10,211	\$46,752	\$13,468	\$480	\$159,765	\$23,516
Disbursements	\$209,165	\$82,185	\$360	\$35,657	\$0.00	\$9402	\$133,122	\$12,542
Cash on Hand	\$148,490	\$451,997	\$1445	\$120,089	\$18,967	\$137,988	\$168,630	\$135,940
TexPool	\$307,516	\$83,475	\$104,039	\$244	\$668,894	\$132,446	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

- C. Approval of reserve funds for the purchase and installation of two speed-displaying speed limit signs on Koldin lane. The Public Safety Committee met on July 11th and August 1st, held public hearings, and reviewed traffic studies from 2016 and 2019. They recommended approval of this project at an estimated cost of \$6,000.
- D. Approval of reserve funds for the purchase and installation of signage to change all developed alleyway travel directions to enter on the east and exit on the west. The Public Safety Committee met on July 11th and August 1st, held public hearings, and reviewed the alleyway sight visibility study. They recommended approval of this project at an estimated cost of \$3,500.
- E. Approval of the Planning and Zoning recommendation to deny the requested change in the zoning ordinance to allow for artificial turf in residential areas. The Planning and Zoning Commission meet on July 11th and August 1st, held public hearings, and reviewed a citizen's request to allow artificial turf in residential areas. They recommended no changes to the zoning ordinance on this item.

MOTION to approve the Consent Agenda with the removal of Items C and E.

- MADE BY: Sharon Schmitz. SECOND: John Davies.
- Motion passed by a vote of 5 Ayes and 0 Nays.

ITEM(S) REMOVED FROM CONSENT AGENDA:

MOTION to approve Consent Agenda Item C approving the expenditure of reserve funds for the purchase and installation of two speed-displaying speed limit signs on Koldin lane in the estimated cost of \$6,000, as recommended by the Public Safety Committee.

• MADE BY: Tiffany Aller. SECOND: Sharon Schmitz.

DISCUSSION:

 A brief discussion took place on the type of signs and placement. Public Safety Committee Chairwoman Aller noted that their committee thoroughly reviewed the options and will revisit their effectiveness in 6 months. Motion passed by a vote of 5 Ayes and 0 Nays.

MOTION to approve Consent Agenda Item E approving the Planning and Zoning recommendation, thereby denying a change in the zoning ordinance to allow for artificial turf in residential areas.

• MADE BY: Tiffany Aller. SECOND: John Davies.

DISCUSSION:

- Councilwoman Cowden stated she has spoken to an area contractor who is installing artificial turf in the metroplex and was only aware of Wylie having an ordinance against it, adding that she believed the staff misled the Planning and Zoning Commission on this topic. Councilwoman Cowden stated she had only spoken to the contractor and did not look up other cities' ordinances on the issue, explaining her belief that the Planning and Zoning Commission should revisit this item. Following a discussion of the issues created by artificial turf as noted by the Planning and Zoning Commission, including maintenance, ability to regulate, increased heat caused by the plastic materials, and increased water runoff, Councilwoman Cowden requested the staff continue to research this topic and work with the requestor. Mayor Jones stated this does not prevent this item from being reviewed again in the future if another request is submitted. Mr. Naron reported that the requestor has decided to seed his yard.
- Motion failed by a vote of 0 Ayes and 5 Nays and no further action was taken on this item.

3. STAFF UPDATES:

A. Police Department

• Chief Reaves reported that last month there were 450 traffic stops, resulting in 307 citations and 323 warnings. There were 2330 calls for service, including 217 - 911 calls and 148 Priority One calls. In addition, there were a total of 64 arrests, which resulted in 48 charges; 92 warrants were cleared via Police Department and Court actions.

B. Code Enforcement & Building Inspection

- Nader Jeri, Building Official, reported 110 Inspections were performed and 66 Code violations were resolved last month.
- Commercial projects include: Rule the Roost 90% complete and the council requested a status update on Braum's at the October meeting.
- There are 29 ongoing residential projects.

C. Joseph Alvarez, Public Works

• Joseph Alvarez, Public Works Director, reported 175 Work and Service Orders were completed in the month.

C. Hawks Creek Golf Course

• Mike Meka provided the Hawks Creek report. The course had 3387 rounds played last month, resulting in \$155K revenue. The course was closed for zero days due to weather.

D. Administration

• Mr. Naron provided the variance report, noting that there has been little to no variance across the various funds.

4. MAYOR'S REPORT:

Mayor Jones issued the following request, encouraged citizens to reach out to him and staff with concerns, and thanked the staff for their work.

• Mayor Jones made a plea for civility and made a promise of civility, apologizing for letting last month's meeting get out of control. He stated that name calling, jeering, and cheering from those in attendance is unacceptable. He added he expected disagreements and hoped the citizens would be respectful of and listen to each other, staff, and council, as difficult decisions were made for the betterment of all citizens. He promised to be respectful and listen to each citizen concern and to provide a competent staff who are held to those same expectations.

5. ADVISORY BOARD AND COMMITTEE UPDATES:

A. Ordinance – Rosa Mendez, Chair

• Councilwoman Mendez reported the committee is scheduled for August 27th at 6:30pm.

B. Public Safety - Tiffany Aller, Chair

Councilwoman Aller reported the committee will meet on September 5th at 6:30 and encouraged everyone to attend, adding that Chief Reaves did a great job resolving the alleyway sight and Koldin Lane issues.

C. Long-Range Planning – John Davies, Chair

Councilman Davies reported the Long-Range Planning Advisory Board held its first meeting on July 30th and discussed in detail the capital projects, adding that the current budget is set but they would be meeting again to set a submission process and draft forms to be reviewed for future projects.

D. Finance - Sharon Schmitz, Chair

 Councilwoman Schmitz reported that the Finance Committee met and reviewed the recommended budget and the proposed tax rate. They will not be meeting again until the next budget cycle begins in April.

E. Golf and Parks – Christina Cowden, Chair

• Councilwoman Cowden reported that the Golf and Parks Advisory Board will hold their next meeting on September 3rd at 5:30pm.

6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary

A. Announcements

• City offices will be closed on Monday, September 2nd in observance of Labor Day.

B. Meetings:

- Ordinance Committee meeting, August 27th at 6:30pm
- Golf and Park Advisory Board meeting, September 3rd at 5:30pm
- Public Safety Committee meeting, September 5th at 6:30pm
- Regular Council meeting, September 10th at 7:00pm
- Special Council meeting, September 24th at 6:00pm

C. CITIZEN COMMENTS:

• There were no citizen comments.

C. Mayor Jones

Discuss and take action on Ordinance 449, to amend the comprehensive zoning ordinance providing for regulations governing the expansion of nonconforming structures in single-family residential districts.

Mr. Naron recapped the Planning and Zoning Commission meetings on July 11th and August 1st, where public hearings were held regarding citizen requests to allow additions to residential dwellings. The Planning and Zoning Commission recommended the comprehensive zoning ordinance be changed to allow additions to single-family residential structures up to the maximum allowable impervious surface of the lot and to remove the current requirement of a Zoning Board of Adjustment approval process.

MOTION to approve Ordinance 449, to amend the comprehensive zoning ordinance to allow additions to single-family residential structures up to the maximum allowable impervious surface of the lot and to remove the current requirement of a Zoning Board of Adjustment approval process.

• MADE BY: Sharon Schmitz. SECOND: Christina Cowden. DISCUSSION:

- Following a brief discussion on the other options considered by the Planning and Zoning Commission, Mayor Jones thanked the citizens and Planning and Zoning Commission members for their diligent work and open dialogs on this topic.
- Councilwoman Schmitz echoed the Mayor's sentiments and noted there were still improvements needed on this issue.
- Motion passed by a vote of 5 Ayes and 0 Nays.

The meeting was adjourned at 8:20pm by Mayor Jones.

MINUTES APPROVED BY:

L. Kelly Jones, Mayor

SIGNATURE ATTESTED BY:

Brandy G. Barrett, City Secretary